



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, March 25, 2019

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00 p.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Ed Lawson, Paul Anderson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, City Attorney Chet Adams, and Acting City Clerk Lisa Hunderman, PRESENT.

3. Opening Ceremonies

3.1 Invocation Speaker

The invocation was provided by Bishop Ryan Gonda of the Church of Jesus Christ of Latter-Day Saints.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Charlene Bybee.

4. Public Comment

Sparks United Methodist Church Community Involvement Director Lindsey Adams requested Council to consider allowing businesses to apply for a temporary business license fee of \$15 per day for events held on private property. The fee would apply to events such as craft fairs and would allow more flexibility to vendors who do not wish to pay a license fee for a full year but rather in one-time events. Ms. Adams was referred to the City Manager's office for follow up.

Sparks resident David Schwaderer introduced himself to Council and requested contact information for a City staff member who may be able to help with review of content on his new social media site. The site will highlight family activities within a one-hour drive of the City of Sparks. Mr. Schwaderer was referred to the City Manager's office.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.
Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

6. Minutes

6.1 Consideration and possible approval of the minutes of the Sparks City Council meeting for March 11, 2019.

Motion: Move to approve the minutes of the Sparks City Council meeting for March 11, 2019.
Moved by: Council Member Lawson
Seconded by: Council Member Bybee
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

7. Announcements, Presentations, Recognition Items and Items of Special Interest

7.1 Commendation: Nevada Veteran's Memorial Team

Mayor Smith commended the Nevada Veteran's Memorial Team for their efforts in bringing the Nevada Veteran's Memorial to life at the Sparks Marina. The educational path around the Marina walkway will memorialize 896 servicemen and women from throughout Nevada who lost their lives in service to this country since 1864. The commendation was ready by Mayor Smith and presented to Nevada Veterans Memorial Board Member Bill DeCarbonel.

7.2 Proclamation: Fair Housing Month

Council proclaimed the month of April as Fair Housing Month. April marks the 51st anniversary of Title VIII of the Civil Rights Act of 1968, the Federal Fair Housing Act, which provides equal opportunity for all Americans in the sale, rental and financing of housing and prohibits discrimination on the basis of race, color, religion, sex, handicap, familial status, ancestry, sexual orientation, gender identity or expression and national origin. The proclamation was read by Council Member Dahir and presented to Housing Specialist George Graham.

7.3 Presentation and update on the Flirtey delivery systems and testing program

Flirtey Director of Government Affairs Jason Rieder presented an update on Flirtey's drone delivery systems and testing programs. Flirtey is currently working with many local agencies and the Federal Aviation Administration to implement a pilot program that will deliver life-saving medical defibrillators and commercial package delivery throughout Reno, Sparks, and outlying rural communities. Flirtey's drone delivery program will integrate with Remsa's 911 dispatch system and provide an automated external defibrillator (AED) dispatched by drone at the same time first responders deploy.

Council commended Flirtey for their efforts to bring AED's to rural areas and asked if there was a community-wide educational effort in place to highlight correct usage of AED's and what to expect with drone delivery. Mr. Rieder stated they are currently working with Remsa and other local agencies to coordinate an educational initiative. Council questioned drone speed and where the name 'Flirtey' came from. Mr. Rieder responded the FAA restricts drone speed to 100 mph, and that they believed Flirtey was a fun and safe name that would be widely recognized.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 and 8.2 as submitted.
Moved by: Council Member Lawson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of February 21, 2019 through March 06, 2019. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills approved for payment and appropriation transfers as presented in the staff report.

8.2 Consideration and possible approval to join an existing National Intergovernmental Purchasing Alliance (NIPA) contract with Thatcher Company of California to supply Sodium Bisulfite to the Truckee Meadows Water Reclamation Facility (TMWRF) at a cost of \$0.15 per pound, with an estimated annual cost of \$172,000. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Plant Manager Michael Drinkwater, requesting Council approve joining the NIPA contract to allow the purchase of Sodium Bisulfite from Thatcher Chemical Company of California for TMWRF.

9. General Business

9.1 Administer Oath of Office to newly appointed City Manager, Neil C. Krutz. (FOR POSSIBLE ACTION)

The Oath of Office was administered by Mayor Ron Smith to newly appointed City Manager Neil C. Krutz.

9.2 Consideration, discussion and possible approval of an expenditure to share costs for the Temporary Homeless Overflow Shelter with the City of Reno and Washoe County in an amount not to exceed \$32,951. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz, requesting approval of an expenditure to share in the costs for the Temporary Homeless Overflow Shelter. The total cost of the shelter is \$98,852. Any contribution would represent an unbudgeted expense. Sufficient general fund revenues have been received in the

current fiscal year to support an expense up to an equal one third share of the costs (\$32,951). Mr. Krutz noted this amount has been adjusted due to a flooring cost component that is no longer necessary. The adjusted total amount is \$74,852, with one-third cost share equaling \$24,951.

Four alternatives were presented by Mr. Krutz. The first alternative would equally split funding with Reno and Washoe County, with each agency paying 1/3 cost share. The second alternative, the Traditional Population Based Distribution, would split cost share based on population within each jurisdictional boundary based on State Demographers data as of July 1, 2017, with Sparks carrying 21% of costs, Reno 54%, and Washoe County 24%. The third alternative, BCCRT/SCCRT Style Distribution, would split cost share based on a variation of the population model but Washoe County's population would include both cities, resulting in a cost share of 12% for Sparks, 31% for Reno, and 57% for Washoe County. The fourth alternative presented was to decline participation in project funding. The City Manager recommended basing the amount on the second alternative resulting in a Sparks cost share of \$16,054.

Council expressed one-time support for an equally split cost share for this project in good faith and partnership, however expressed that future conversations will require more substantial evaluation with Reno and Washoe County to ensure Sparks is not paying more than is reasonable based on population and tax allocations. The current option of equally split finding puts the City of Sparks in a position to pay 2.5 times more per capita than Reno and 7 times more than the Washoe County unincorporated area. Council expressed the importance of all three entities coming together as partners to address the very important issue of homelessness throughout all jurisdictions, however Washoe County ultimately bears responsibility as the social services agency of the region. Council recognized the County collects tax dollars that are intended specifically for social services such as this and the cost share being equally split is not fair nor equitable and will be strongly evaluated in future considerations.

Motion: Move to approve a one-time equally split cost share with the City of Reno and Washoe County for the Temporary Homeless Overflow Shelter with the City of Sparks share totaling \$24,951.

Moved by: Council Member Lawson

Seconded by: Council Member Dahir

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.3 Consideration and possible approval of appointments to the Sparks Building Code Board of Appeals for staggered terms to be filled from the following pool of applicants listed in alphabetical order: Frank Bidart; Mark DeWeese; Don Mackey; Brett McElhaney; Matthew Myres; Andrew Ngo; and Mike Pecorino (FOR POSSIBLE ACTION)

An agenda item presented by Building Official Mark Meranda requesting approval of appointments to the Sparks Building Code Board of Appeals. The purpose of the board is to hear appeals of decisions made by the City's Building Official regarding interpretations of the Building Code. Ordinance No. 2153 established an independent board comprised of five persons to hear appeals of decisions made by the City Building Official regarding interpretations of the Building Code.

Motion: Move to approve the following persons to the Sparks Building Code Board of Appeals: Mark DeWeese and Don Mackey to two-year terms, Brett McElhaney and Matthew Myres to 18-month terms and Mike Pecorino to a one-year term.

Moved by: Council Member Anderson

Seconded by: Council Member Lawson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.4 Presentation, discussion and possible approval to amend Appendix A in the Mid Management, Professional and Technical Resolution updating the classification and compensation system following a review by HAY. The estimated cost to the General Fund is \$2,692 in FY19, \$5,744 in FY20 and \$9,076 in FY21. The estimated cost to other funds is \$3,290 in FY19, \$5,720 in FY20 and \$4,139 in FY21. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz, presented by Human Resources Manager Mindy Falk, requesting approval of an amendment to the Mid Management, Professional and Technical Resolution, Appendix A. On September 10, 2018 City Council adopted a new method of classification and compensation using vendor, Korn Ferry Hay Group (HAY). This item presents the changes proposed to address the second round of appeals and includes position appeals where the new range maximum is between 5-15% lower than the previous pay range maximum in the resolutions. The results are incorporated in the Appendix A in the Mid Management, Professional and Technical Resolution for Council's approval with a recommended effective date of March 25, 2019. The fiscal impact of the level changes are estimated to cost the General Fund is \$2,692 in FY19, \$5,744 in FY20 and \$9,076 in FY21. The estimated cost to other funds is \$3,290 in FY19, \$5,720 in FY20 and \$4,139 in FY21.

Council noted the fiscal impact to the general fund for FY21 and asked about the budget. Mrs. Falk noted that the finance team has already incorporated these increase considerations into the general fund budget, and she also clarified there are no automatic pay increases being given to any of these individuals unless it is time for their scheduled review for a potential merit rate increase up to 5%.

Motion: Move to approve the amendment to the attached Mid Management, Professional and Technical Resolution, Appendix A effective March 25, 2019 as by presented by staff.

Moved by: Council Member Dahir

Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.5 Presentation, discussion and possible approval to amend Appendix A in the Executive Resolution updating the classification and compensation system following a review by HAY. The estimated cost to the General Fund is \$0 in FY19, \$7,510 in FY20 and \$8,114 in FY21. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz, presented by Human Resources Manager Mindy Falk, requesting approve the amendment to the Executive Resolution, Appendix A. This item presents the changes proposed to address the second round of appeals and includes position appeals where the new range maximum is between five and fifteen percent lower than the previous pay range maximum in the resolutions. The results are incorporated in the Appendix A in the Executive Resolution for Council's approval with a recommended effective date of March 25, 2019.

Motion: Move to approve the amendment to the attached Executive Resolution, Appendix A effective March 25, 2019 as by presented by staff.

Moved by: Council Member Bybee
Seconded by: Council Member Anderson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

10. Public Hearing and Action Items Unrelated to Planning and Zoning
None

11. Planning and Zoning Public Hearings and Action Items

11.1 Consideration and possible approval of a request to amend the final approved plan, the Pioneer Meadows Development Standards Handbook, for a site approximately 640 acres in size generally located east of the Kiley Ranch North planned development, west of the Wingfield Springs planned development, and south of the Stonebrook planned development, Sparks, Nevada, in the PD (Planned Development) zoning district (PCN18-0069 / PD18-0004). (FOR POSSIBLE ACTION).

An agenda item from Planner Jonathan Cummins, requesting approval of the request to amend the Pioneer Meadows Development Standards Handbook associated with PCN18-0069. The proposed modifications include: changing the permitted land uses for certain areas to match the approved Comprehensive Plan land use designations; updating the Land Use Summary and Densities tables; removing the school site from Pioneer Meadows; reducing the number of parks from three to two; changing the location and size of the second, still-to-be constructed park; removing references to the Northern Sparks Sphere of Influence

Plan (NSSOI), which is no longer in effect; and other administrative changes throughout the document.

Public Hearing was opened at 2:55 pm; There were no comments from the public

Motion: Move to amend the final approved plan, the Pioneer Meadows Development Standards Handbook, for a site approximately 640 acres in size generally located east of the Kiley Ranch North planned development, west of the Wingfield Springs planned development, and south of the Stonebrook planned development, Sparks, Nevada, in the PD (Planned Development) zoning district, based on the information and findings set forth in the staff report.

Moved by: Council Member Dahir

Seconded by: Council Member Bybee

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

12. Comments

12.1 Comments from the Public

None

12.2 Comments from City Council and City Manager

Council Member Anderson announced he and Council Member Dahir will represent the City of Sparks in the Mayor's Challenge. This challenge will be a collaborative effort throughout the region to increase education about the staggering number of Veteran suicides and seek to reduce those numbers to zero.

Council Member Dahir invited members of the community to attend the Nevada Veteran's Memorial groundbreaking ceremony Friday, March 29, 2019 at the Sparks Marina.

13. Adjournment

Council was adjourned at 2:57 p.m.

Ronald E. Smith, Mayor

ATTEST:

Lisa Hunderman, Acting City Clerk

>>>LK